

Fiscal Year

03-04



SCHOOL DISTRICT OF HILLSBOROUGH COUNTY
Division of Business

Agenda Item

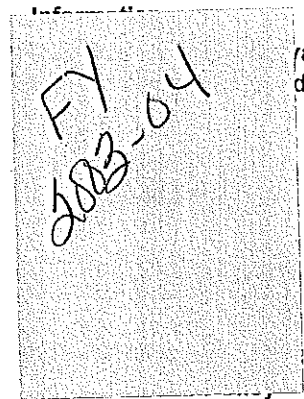
DATE: November 18, 2003

BOARD ACTION

TO: School Board Members

NOV 18 2003

FROM: Earl J. Lennard, Superintendent **AS RECOMMENDED**

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SUBJECT: Technical Assistance Services – Legislative Affairs

EXECUTIVE SUMMARY:

The 2004 Legislative Session promises to deal with many issues related to education. Because of the variety of issues facing schools, additional technical assistance is needed by the district in dealing with the executive and legislative branches of government.

RECOMMENDATIONS:

Approval for utilization of Mr. H. Lee Moffitt to provide technical assistance for the district during the 2004 Legislative Session.

DISTRICT PRIORITY/GOAL:

Goal 6: Best Financial Practices.

FINANCIAL IMPACT:

Budgeted: ☒ Yes
☐ No

The fiscal impact would be \$25,000 plus expenses. This expenditure is included in the district's budget.

SUBMITTED BY:

Chief Business Officer
Michael K. Bookman
Division of Business

ITEM NO. 5.10a

Moffitt
fy 03-04

<p style="text-align: center;">H. Lee Moffitt, PA Retainer Period January 2004 - May 2004 Legislative Services</p>						
Invoice Date May 1, 2004	Invoice Amount	Date Paid	Warrant #	Amount Paid	Retainer Amount	
January 2004 Retainer	\$ 5,000.00	June 2 2004	<div style="border: 1px solid black; border-radius: 50%; width: 80px; height: 80px; margin: auto; display: flex; align-items: center; justify-content: center;">128020</div>	\$ 29,250.00	\$29,250.00	
February 2004 Retainer	\$ 5,000.00					
March 2004 Retainer	\$ 5,000.00					
April 2004 Retainer	\$ 5,000.00					
May 2004 Retainer	\$ 5,000.00					
2004 Pro Rata Session Expenses	\$ 4,250.00					
		Total Payments	\$	29,250.00		

Verification of pmt by District
Moffitt fy 03-04



SCHOOL DISTRICT OF HILLSBOROUGH COUNTY
Division of Business

	Agenda Item		
DATE:	November 18, 2003	<input type="checkbox"/>	Information
TO:	School Board Members	<input checked="" type="checkbox"/>	Requires Board Approval
		<input type="checkbox"/>	Policy Change Required
		<input checked="" type="checkbox"/>	General Fund + / -
		<input type="checkbox"/>	Title I Funds + / -
		<input type="checkbox"/>	Grant Funds + / -
		<input type="checkbox"/>	Capital Outlay
FROM:	Earl J. Lennard, Superintendent	<input type="checkbox"/>	Florida Statute
		<input type="checkbox"/>	Federal Statute
		<input type="checkbox"/>	School Board Policy

SUBJECT: Technical Assistance Services – Legislative Affairs

EXECUTIVE SUMMARY:

The 2004 Legislative Session promises to deal with many issues related to education. Because of the variety of issues facing schools, additional technical assistance is needed by the district in dealing with the executive and legislative branches of government.

RECOMMENDATIONS:

Approval for utilization of Mr. Bob Martinez to provide technical assistance for the district during the 2004 Legislative Session.

DISTRICT PRIORITY/GOAL:


Goal 6: Best Financial Practices.

FINANCIAL IMPACT:

Budgeted: ☒ Yes
☐ No

The fiscal impact would be \$35,000 plus expenses. This expenditure is included in the district's budget.

SUBMITTED BY:



Chief Business Officer
Michael K. Bookman
Division of Business

ITEM NO. **5.106**

Martinez
fy 03-04

CARLTON FIELDS Attorneys at Law
Contractual Period January 1, 2004 - June 30, 2004
Vendor # 100427
Contracted Amount \$35,000 (any 7 months during contract period)

Invoice Date	Invoice Number	Invoice Amount	Date Paid	Warrant #	Amount Paid	Balance on Contract
						\$35,000.00
Jan 23 2004	331005	\$ 5,103.66	25-Feb	110402	\$ 5,103.60	\$29,896.40
Feb 19 2004	333812	\$ 5,025.00	17-Mar	114200	\$ 5,025.00	\$24,871.40
Mar 18 2004	336785	\$ 5,026.37	28-Apr	120826	\$ 5,026.37	\$19,845.03
Apr 19 2004	339890	\$ 5,004.19	12-May	123408	\$ 5,004.19	\$14,840.84
May 17 2004	342589	\$ 5,000.00	23-Jun	131335	\$ 5,000.00	\$9,840.84
			14-Jul	134522	\$ 5,000.37	\$4,840.47
			18-Aug	139620	\$ 5,000.00	-\$159.53
			Total Payments		\$ 35,159.53	Contract Fulfilled

*Verification of amt by District
Martinez fy 03-04*

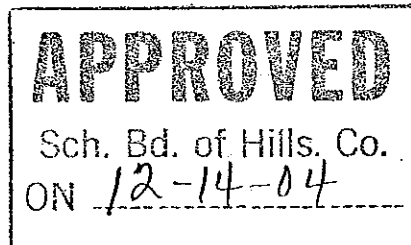
Fiscal Year

04-05



SCHOOL DISTRICT OF HILLSBOROUGH COUNTY
Division of Business

Agenda Item



DATE: December 14, 2004
TO: School Board Members

FROM: Earl J. Lennard, Superintendent

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Information
Requires Board Approval
Policy Change Required
General Fund +/-
Entitlement Funds +/-
Grant Funds +/-
Capital Outlay

Florida Statute
Federal Statute
School Board Policy

SUBJECT: Technical Assistance Services – Legislative Affairs

EXECUTIVE SUMMARY:

The 2005 Legislative Session promises to deal with many issues related to education. Because of the variety of issues facing schools, additional technical assistance is needed by the district in dealing with the executive and legislative branches of government.

RECOMMENDATIONS:

Approval for utilization of Mr. Bob Martinez to provide technical assistance for the district during the 2005 Legislative Session.

SCHOOL BOARD ATTORNEY:

Review by the Board Attorney was not required.

DISTRICT GOAL

Goal 6: No school should receive a grade lower than a C

FINANCIAL IMPACT:

Budgeted: ☒ Yes
☐ No

The financial impact would be \$35,000 plus expenses. This expenditure is included in the district's budget.

Michael K. Bookman
Chief Business Officer

Item No. 5.28

Martinez
fy 04-05

10.20.3A
RECEIVED
HILLSBOROUGH SCHOOLS

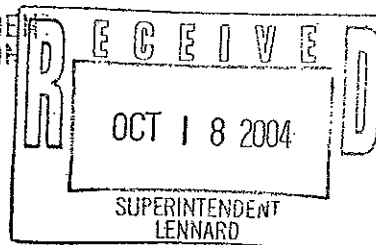
ATLANTA
MIAMI
ORLANDO
ST. PETERSBURG
TALLAHASSEE

TAMPA

WEST PALM BEACH

CARLTON FIELDS 04 OCT 26 PM 2:27

ATTORNEYS AT LAW
ASST. SUPERINTENDENT
BUSINESS DIVISION



Corporate Center Three
at International Plaza
4221 W. Boy Scout Boulevard
Tampa, Florida 33607-5736
P.O. Box 3239
Tampa, Florida 33601-3239

813.223.7000
813.229.4133 fax
www.carltonfields.com

October 14, 2004

Earl J. Lennard, Ph.D.
Superintendent
School District of Hillsborough County
901 East Kennedy Boulevard
Tampa, Florida 33602

Re: Letter of Engagement

Dear Dr. Lennard:

In accordance with our discussion, we have prepared this letter of engagement to continue to provide governmental consulting services for the School District of Hillsborough County on the matter of advancing the District's education needs with the state of Florida for the period January 1, 2005 through June 30, 2005.

It is our understanding that, in connection with this representation, we will work with the Hillsborough County School District staff to promote its education program with officials and employees of State of Florida. As this matter progresses, the nature or scope of the services we are to render may change and, in that event, it may be necessary for us to seek a modification of this agreement.

We specifically call to your attention that the services to be rendered under this engagement are in the nature of government consulting services, and are not legal services. The undersigned is not an attorney at law and he will not be rendering legal advice. Accordingly, please note that, although we will maintain the confidentiality of our communications in our engagement with you, our engagement will not enjoy the protection of the attorney-client privilege.

Martinez
fy 04-05

October 14, 2004
Page 2

For services rendered by Carlton Fields Government Consulting, the School District of Hillsborough County will be billed a total of \$35,000.00, payable \$5,000.00 monthly December 31, 2004 through June 30, 2005.

In addition, the School District of Hillsborough County will be responsible for our customary charges for expenses related to this engagement and for disbursements incurred by our firm on behalf of the School District of Hillsborough County. Bills for some third party costs may be transmitted directly to you for payment, and it is expected that these bills will be paid by you upon receipt. The School Board of Hillsborough County is responsible for all such costs and charges.

We will send you our invoice for our fees and costs each month. Our statements are due on receipt. We encourage you to write or call us at any time if you have any question about our invoice or about our services. We will be pleased to discuss any concerns that you may have.

If these arrangements are satisfactory, please sign the enclosed copy of this letter and return it to me at your earliest convenience. We look forward to working with you on this matter, and, again, we appreciate the opportunity to be of service to you.

Very truly yours,

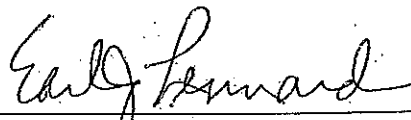


Bob Martinez

Managing Director, Government Consulting

Accepted and agreed to this 14 day of December, 2004.

School District of Hillsborough County

By: 

Earl J. Lennard, Ph.D
Superintendent

Martinez
04-05

CARLTON FIELDS Attorneys at Law

Contractual Period January 1, 2005 through June 30, 2005

Vendor # 100427

Contracted Amount \$35,000 (any 7 months during contract period)

							PO 323925	
Invoice Date	Invoice Number	Invoice Amount	Date Paid	Warrant #	Amount Paid	Balance on Contract		
						\$35,000.00		
	364321	\$ 5,000.00	Jan 26 2005	163578	\$ 5,000.00	\$30,000.00		
	367461	\$ 5,000.00	Feb 16 2005	166879	\$ 5,000.00	\$25,000.00		
	370346	\$ 5,026.00	Mar 9 2005	170759	\$ 5,026.00	\$19,974.00		
	373459	\$ 5,025.00	Apr 6 2005	174478	\$ 5,025.00	\$14,949.00		
	376942	\$ 5,000.60	May 4 2005	179291	\$ 5,000.60	\$9,948.40		
	379769	\$ 5,000.00	Jun 15 2005	186964	\$ 5,000.00	\$4,948.40		
	383051	\$ 5,000.00	Jul 13 2005	191398	\$ 5,000.00	-\$51.60		
			Total Payments		\$ 35,051.60	Contract Fulfilled		

*Verification of pmt by District
Martinez 8/04-05*

Fiscal Year

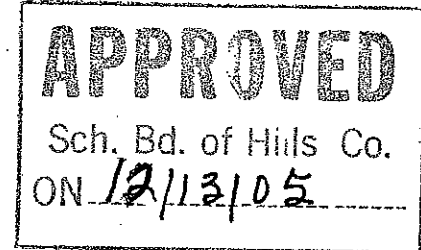
05-06



SCHOOL DISTRICT OF HILLSBOROUGH COUNTY, FL
Division of: Business
Action Item

✓

DATE: Tuesday, December 13, 2005
TO: School Board Members
FROM: MaryEllen Elia, Superintendent



SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement with Carlton Fields for Legislative Consulting Services - \$35,000 (*Business Division*)

EXECUTIVE SUMMARY

The 2006 Legislative Session promises to deal with many issues related to education. Because of the variety of issues facing schools, additional technical assistance is needed by the School District in dealing with the executive and legislative branches of government.

ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)

FINANCIAL IMPACT (Budgeted: Yes)

The School District of Hillsborough County will be billed a total of \$35,000 by Carlton Fields Government Consulting. This is payable \$5000 monthly December 31, 2005, through June 30, 2006. In addition, the School District will be responsible for customary charges for expenses related to this engagement and for disbursements incurred by the firm on behalf of the School District.

ANTICIPATED DATE OF EVALUATION:

SUBMITTED BY:

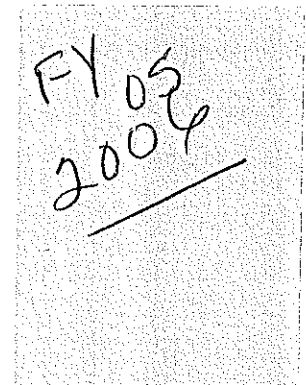
James Hamilton
Chief of Staff
(813) 272-4100

Gretchen Saunders
Chief Business Officer
(813) 272-4270

5.03

School District of Hillsborough County, FL * Mtg.#20051213 * Section E Item# 5.03

Martinez
fy 05-06



ATLANTA
MIAMI
ORLANDO
ST. PETERSBURG
TALLAHASSEE
TAMPA
WEST PALM BEACH

CARLTON FIELDS

ATTORNEYS AT LAW

GOVERNOR BOB MARTINEZ*
MANAGING DIRECTOR
GOVERNMENT CONSULTING

Corporate Center Three
at International Plaza
4221 W. Boy Scout Boulevard
Tampa, Florida 33607-5736
P.O. Box 3239
Tampa, Florida 33601-3239

813.223.7000
813.229.4133 fax
www.carltonfields.com

November 17, 2005

MaryEllen Elia, Superintendent
School District of Hillsborough County
901 East Kennedy Boulevard
Tampa, Florida 33602

Re: Letter of Engagement

Dear Superintendent:

We have prepared this letter of engagement to continue to provide governmental consulting services for the School District of Hillsborough County on the matter of advancing the District's education needs with the state of Florida for the period January 1, 2006 through June 30, 2006.

It is our understanding that, in connection with this representation, we will work with the Hillsborough County School District staff to promote its education program with officials and employees of State of Florida. As this matter progresses, the nature or scope of the services we are to render may change and, in that event, it may be necessary for us to seek a modification of this agreement.

We specifically call to your attention that the services to be rendered under this engagement are in the nature of government consulting services, and are not legal services. The undersigned is not an attorney at law and he will not be rendering legal advice. Accordingly, please note that, although we will maintain the confidentiality of our communications in our engagement with you, our engagement will not enjoy the protection of the attorney-client privilege.

Martinez
fy 05-06

TPA#1608448.7

* GOVERNOR MARTINEZ PROVIDES GOVERNMENT CONSULTING SERVICES AND IS NOT AN ATTORNEY.

November 17, 2005
Page 2

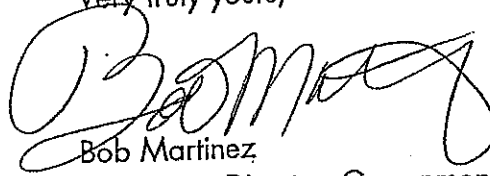
For services rendered by Carlton Fields Government Consulting, the School District of Hillsborough County will be billed a total of \$35,000.00, payable \$5,000.00 monthly December 31, 2005 through June 30, 2006.

In addition, the School District of Hillsborough County will be responsible for our customary charges for expenses related to this engagement and for disbursements incurred by our firm on behalf of the School District of Hillsborough County. Bills for some third party costs may be transmitted directly to you for payment, and it is expected that these bills will be paid by you upon receipt. The School Board of Hillsborough County is responsible for all such costs and charges.

We will send you our invoice for our fees and costs each month. Our statements are due on receipt. We encourage you to write or call us at any time if you have any question about our invoice or about our services. We will be pleased to discuss any concerns that you may have.

If these arrangements are satisfactory, please sign the enclosed copy of this letter and return it to me at your earliest convenience. We look forward to working with you on this matter, and, again, we appreciate the opportunity to be of service to you.

Very truly yours,

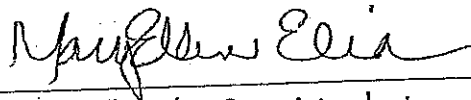


Bob Martinez

Managing Director, Government Consulting

Accepted and agreed to this 13th day of December, 2005.

School District of Hillsborough County

By: 

MaryEllen Elia, Superintendent

Martinez
fy 05-06

CARLTON FIELDS Attorneys at Law
Contractual Period January 1, 2006 through June 30, 2006
Vendor # 100427
Contracted Amount \$35,000 (any 7 months during contract period)

Invoice Date	Invoice Number	Invoice Amount	Date Paid	Warrant #	Amount Paid	Balance on Contract
						\$35,000.00
	405457	\$ 5,000.00	Feb 21 2006	227751	\$ 5,000.00	\$30,000.00
	407213	\$ 5,107.13	Mar 8 2006	230719	\$ 5,107.13	\$24,892.87
	410299	\$ 5,051.00	Apr 18 2006	237356	\$ 5,051.00	\$19,841.87
	414629	\$ 5,483.18	May 9 2006	241364	\$ 5,483.18	\$14,358.69
	418484	\$ 5,247.64	Jun 13 2006	247900	\$ 5,247.64	\$9,111.05
	421659	\$ 5,003.00	Jul 11 2006	251539	\$ 5,003.00	\$4,108.05
	425332	\$ 5,000.00	Aug 29 2006	259097	\$ 5,000.00	-\$891.95
			Total Payments		\$ 35,891.95	Contract Fulfilled

*Verification of pmt by District
Martinez 8/05-06*

Fiscal Year

06-07

Deputy Superintendent
Action Item

BOARD ACTION

DATE: Tuesday, March 13, 2007
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

MAR 13 2007

AS RECOMMENDED

SUBJECT / RECOMMENDATIONS

Approve H. Lee Moffitt for Legislative Consulting Services for the Balance of the 2007 Regular Legislative Session and Subsequent Special Sessions.

EXECUTIVE SUMMARY

The 2007 Regular Legislative Session will include the development of the General Appropriations Act, (GAA) and the substantive bills that affect the School Board, and property tax reform. Because state funding for public education relies heavily upon the legislatively established use of property tax revenue, (to generate the total potential revenue for school districts), property tax reform is a critical issue. Local property taxes are set by the legislature in statute and in the General Appropriations Act (GAA). The GAA determines the required levy of property taxes needed to fund the Florida Education Finance Program (FEFP). This levy is the required local effort (RLE). School Boards must levy the millage required to generate their share of RLE needed to participate in the FEFP. Participation in the FEFP returns to our schools approximately \$2.00 in state funds for each dollar of local property tax revenue contributed to the FEFP, and keeps school tax levies well below the 10-mill cap. The levy of "local discretionary millage" at the total rate of .76 mills generates funding that the legislature uses to determine the total potential revenue available for each student. Recent changes in legislation have added state dollars to the local discretionary millage to compensate for the relatively low tax base and high number of students in Hillsborough County. That additional money, ("compression adjustment"), helps insure that the state meets the Constitutional requirement to equitably fund students regardless of their place of residence. This adjustment increases the value of the "discretionary" local revenue by adding over \$20 million state revenue to the district budget. Last year the School Board members honored their commitments and put 100% of that extra revenue directly into teacher salaries, helping to fund the significant pay raise negotiated for teachers last year.

Because of the importance of the issue, the Board's commitment to be a positive participant in the property tax reform effort, and the complexity of property tax reform issues, proper coverage of legislative committees directly related to property tax reform must be maintained in addition to the coverage required for committees and issues directly related to education. The schedules of the House of Representatives create conflicts among the four committees responsible for education policy. The schedules and assignments of both the House of Representatives and the Senate create conflicts among committees and members working on property tax issues and education issues. To maintain the ability of district staff to continue to work with legislative staff additional support is needed. To help provide this additional coverage it is requested that the services of H. Lee Moffitt, former Speaker of the Florida House of Representatives, be added to the team working with our legislators for the balance of this session and any subsequent special sessions.

ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)FINANCIAL IMPACT (Budgeted: Yes)

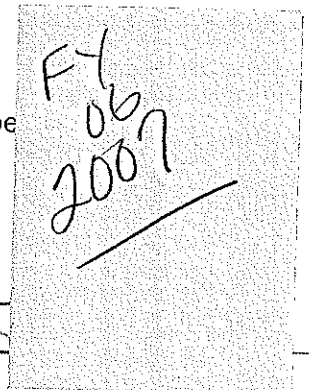
\$25,000 to be paid from the general operating budget, Divisional Budget for District Wide Expenses

EVALUATIONSUBMITTED BY:

Moffitt

fy 06-07

James Hamilton
Chief District Compliance Officer
813-272-4101



consultants
Moffitt
RECEIVED

H. LEE MOFFITT, P.A.
Attorney

JAN 17 2007

SUPERINTENDENT
MARYELLEN ELIA

3225 South MacDill Avenue
Suite 129-336
Tampa, Florida 33629-8171
(813) 831-1500
Telecopy (813) 835-0793

108 East Jefferson Street
Suite D
Tallahassee, Florida 32301
(850) 561-8600
Telecopy (850) 561-8754

Reply to:
Tampa

January 11, 2007

Mary Ellen Elia, Superintendent
Hillsborough County Public Schools
901 E. Kennedy Boulevard
Tampa, FL 33602

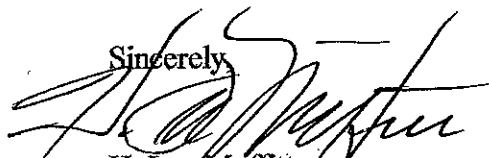
Dear Mary Ellen,

At the suggestion of Connie Milito I am writing this letter to propose my representation for the Hillsborough County Public Schools in Tallahassee during the 2007 Regular Session of the Florida Legislature. If you approve, as in the past, I would coordinate my efforts with Connie Milito and Dr. Jim Hamilton.

For my services, I propose a fee in the same amount as in previous years: \$25,000.00, payable as may be decided between us. Also, after the session, I will bill you for normal expenses. Expenses incurred specifically for Hillsborough County Public Schools will be billed in full. Expenses which can be appropriately shared with other clients will be billed on a shared or pro-rata basis.

Thank you for giving me the opportunity to assist you and the Hillsborough County Schools.

Sincerely,



H. Lee Moffitt

cc: Connie Milito

HLM:jm

Moffitt
fy 06-07

Vendor
96364

H. Lee Moffitt, PA

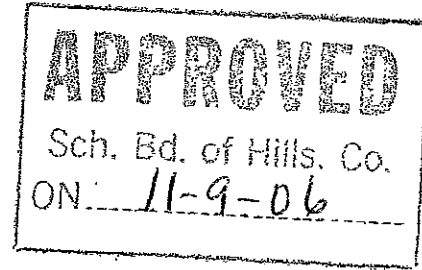
Retainer Period January 2007 - May 2007

Legislative Services

[illegible]

Verification of print by District
Moffitt 89 06-07

DATE: Thursday, November 09, 2006
TO: School Board Members
FROM: MaryEllen Elia, Superintendent



SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement with Carlton Fields for Legislative Consulting Services - \$35,000 (*Government Relations*)

EXECUTIVE SUMMARY

The 2007 Legislative Session will begin two years of new leadership. The Florida Senate will have a new President and the Florida House will have a new Speaker. Additionally, Florida will have a new Governor. Historically, education and education reform are top issues for Florida's legislative and executive branch. Because of the varying issues that impact education, additional technical assistance is needed by the School District in dealing with state and federal officials.

ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)

FINANCIAL IMPACT (Budgeted: Yes)

The School District of Hillsborough County will be billed a total of \$35,000 by Carlton Fields Government Consulting. This is payable \$5000 monthly December 31, 2006, through June 30, 2007. In addition, the School District will be responsible for customary charges for expenses, if any, related to this engagement and for disbursements incurred on behalf of the School District.

EVALUATION

SUBMITTED BY:



Connie Milito
Chief Government Relations Officer
(813) 272-4519



Gretchen Saunders
Chief Business Officer
(813) 272-4270

5.24

Hillsborough County Public Schools (Florida) * Mtg.#20061109_225 * Section E Item# 5.24

Martinez

fy 06-07

ATLANTA
MIAMI
ORLANDO
ST. PETERSBURG
TALLAHASSEE
TAMPA
WEST PALM BEACH

CARLTON FIELDS

ATTORNEYS AT LAW

GOVERNOR BOB MARTINEZ*
MANAGING DIRECTOR
GOVERNMENT CONSULTING

RECEIVED

OCT 12 2006

SUPERINTENDENT
MARYELLEN ELIA

Corporate Center Three
at International Plaza
4221 W. Boy Scout Boulevard
Tampa, Florida 33607-5736
P.O. Box 3239
Tampa, Florida 33601-3239

813.223.7000
813.229.4133 fax
www.carltonfields.com

October 10, 2006

MaryEllen Elia, Superintendent
School District of Hillsborough County
901 East Kennedy Boulevard
Tampa, Florida 33602

Re: Letter of Engagement

Dear Superintendent:

We have prepared this letter of engagement to continue to provide governmental consulting services for the School District of Hillsborough County on the matter of advancing the District's education needs with the state of Florida for the period January 1, 2007 through June 30, 2007.

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Martinez
fy 06-07

October 10, 2006

Page 2

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If these arrangements are satisfactory, please sign the enclosed copy of this letter and return it to me at your earliest convenience. We look forward to working with you on this matter, and, again, we appreciate the opportunity to be of service to you.

Very truly yours,



Bob Martinez

Managing Director, Government Consulting

Accepted and agreed to this 9th day of November, 2006.

School District of Hillsborough County

By: MaryEllen Elia

MaryEllen Elia, Superintendent

Martinez
fy 06-07

ATLANTA
MIAMI
ORLANDO
ST. PETERSBURG

TALLAHASSEE

TAMPA
WEST PALM BEACH

CARLTON FIELDS

ATTORNEYS AT LAW

215 S. Monroe Street, Suite 500
Tallahassee, Florida 32301-1866
P.O. Drawer 190
Tallahassee, Florida 32302-0190

850.224.1585
850.222.0398 fax
www.carltonfields.com

Nancy Linnon
Shareholder
nlinnon@carltonfields.com

January 10, 2007

MaryEllen Elia
Superintendent of Schools
Raymond O. Shelton School
Administrative Center
901 E. Kennedy Blvd.
Tampa, Florida 33602

VIA E-MAIL AND FACSIMILE:
Maryellen.Elia@sdhc.k12.fl.us
(813) 272-4510

Re: Governor Bob Martinez's leaving Carlton Fields
School District of Hillsborough County/Government Consulting
(43685/97655)

Dear Superintendent Elia:

Governor Bob Martinez has advised us that he is leaving the Firm as of this Friday, January 12, 2007, and has accepted a position with Holland & Knight. There he will have the opportunity to work with clients in Florida and Washington, DC as well as international clients, and this interests him. We have come to not only respect him but like him very much and we appreciate his many contributions to our Firm and our clients. He has been a true contributor and we wish him the very best in his new endeavor.

Because he provides government consulting services for you, I have assumed that you would like to transfer any files or notes he has for you to his new firm. In order to do so and meet confidentiality requirements, Carlton Fields requires that I get a signed release of those files. Please sign below and either fax it back to me at (850) 222-0398 or e-mail it to me at nlinnon@carltonfields.com. As soon as I receive it, I can release the files.

The January timing of this is actually good in terms of closing out our financial arrangements. He indicates he has you on a monthly retainer, paid at

TAL#565957.6

Martinez
Change firms
fy 06-07

January 10, 2007

Page 2

the end of the month, and we have agreed to divide that retainer on a pro rata basis so that you will be paying us for the first 12 days of January. I will be responsible for sending you that bill (including any costs incurred prior to that) within the next few weeks. Carlton Fields would greatly appreciate payment of any statement as soon as possible simply so we can to close out the account.


We have appreciated your business.

Sincerely,

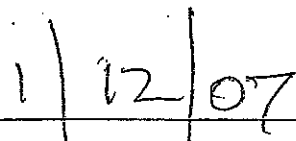

Nancy Linnan

NGL/bno

Please release our files to Governor Martinez.


Signature


Printed Name


Date

Martinez
Change firms
fy 06-07

1
FAXED
1/16/07

ROBERT MARTINEZ
4647 West San Jose Street
Tampa, Florida 33629
(813) 831-3307

January 11, 2007

BY FACSIMILE to (813) 272-4510

Ms. MaryEllen Elia
School Superintendent
Hillsborough County School District
Raymond O. Shelton
School Administration Building
901 East Kennedy Boulevard
Tampa, Florida 33606

Re: Hillsborough County School District
Conflict of Interest Waiver

Dear MaryEllen:

This letter confirms our conversation on January 10, 2007, regarding the possibility of my employment as a Senior Public Policy Advisor with Holland & Knight LLC ("H&K"). H&K represents Electronic Learning Products, Inc. ("ELP") in a matter in which the Hillsborough County School District ("HCSD") is adverse in a transactional matter involving a contract. As you know, while at Carlton Fields LLP, I have been have been providing HCSD with government affairs counseling and would like to provide the same services once I join H&K. My work is and will continue to be unrelated to the matter described above.

During our conversation, we agreed H&K's representation of ELP shall not affect my responsibilities to and relationship with you. HCSD and I agree that my loyalty to and confidentiality with HCSD shall not be compromised by my employment with H&K.

*also
Conflict of Interest
Waiver*

*Martinez
Change Forms
fy 06-07*

2/16 copy to CM

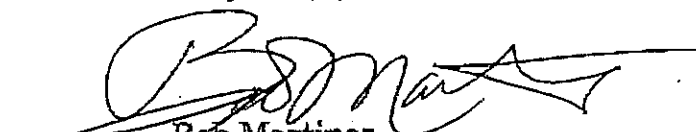
Ms. MaryEllen Elia

January 11, 2007

Page 2

If HCSD agrees my status as a Senior Counsel Policy Advisor with H&K will not be asserted as a basis for seeking the disqualification of H&K from representing their client ELP, and if HCSD agrees to waive any conflict of interest, please sign this letter in the space provided below and return a signed copy as soon as possible by facsimile to (813) 229-0134, attention Robert J. Grammig.

Very truly yours,


Bob Martinez

CONFLICT WAIVER

Hillsborough County School District hereby consents and waives any conflict of interest as described in the aforesaid circumstances.

HILLSBOROUGH COUNTY SCHOOL DISTRICT

By: MaryEllen Elia

Printed Name: MaryEllen Elia

Its: _____

(who has authority to waive this conflict of interest on behalf of the Hillsborough County School District)

Date: 1/16/07

4294960_v1

also Conflict of Interest Waiver

*Martinez
Change Firms
FF 06-07*

CARLTON FIELDS Attorneys at Law Contractual Period December 31, 2006 - January 30, 2007 Vendor # 100427 Contracted Amount \$35,000 (any 7 months during contract period)									
Service Period	Invoice Number	Invoice Received	Approved for Pay by	Invoice Amount	Sent for Payment	Date Paid	Warrant #	Amount Paid	PO # 585918
Beginning Contract Amount December 31, 2006 - June 30, 2007									
	439221			\$ 66.30		2-Jan	278303	\$ 66.30	\$34,933.70
December 2006	443235	10-Jan-07	GS	\$ 5,184.20	9-Jan-07	16-Jan	280277	\$ 5,184.20	\$29,815.80
January 2007 (retainer (pro rated))	445011	29-Jan-07	CM	\$ 1,935.48	9-Feb-07	20-Feb	285901	\$ 1,935.48	\$27,880.32
\$35,000.00									
HOLLAND & KNIGHT Attorneys at Law Contractual Period February 1, 2007 - June 30, 2007 Vendor # 108607 Contracted Amount \$35,000 (any 7 months during contract period) Bob Martinez left CF began w/HK Feb 2007									
Service Period	Invoice Number	Invoice Received	Approved for Pay by	Invoice Amount	Sent for Payment	Date Paid	Warrant #	Amount Paid	PO # 626894
February 2007	2069782	12-Apr-07	KO	\$ 5,000.00	30-Mar-09	17-Apr	295192	\$ 5,000.00	\$22,880.32
March 2007	2080819	13-Apr-07	KO	\$ 5,000.00	13-Apr-07	1-May	297819	\$ 5,000.00	\$17,880.32
April 2007	2089950	22-May-07	CM	\$ 5,001.20	23-Apr-07	5-Jun	303501	\$ 5,001.20	\$12,879.12
May 2007	2104790	14-Jun-07	CM	\$ 5,000.00	15-Jun-07	19-Jun	305962	\$ 5,000.00	\$7,879.12
June 2007	2120347	20-Jul-07	CM	\$ 5,000.00	20-Jul-07	31-Jul	311784	\$ 5,000.00	\$2,879.12
Total Payments								\$ 32,187.18	

*Verification of pmt by District
Martinez 06-07*

Fiscal Year

07-08

Government Relations
Action Item

BOARD ACTION

DATE: Tuesday, August 21, 2007
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

AUG 21 2007

AS RECOMMENDED

SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement With Holland & Knight LLP for Governmental Consulting Services - \$35,000
(Government Relations)

EXECUTIVE SUMMARY

Legislative policy makers and executive branch officials have a continuing and increasing impact and influence on education issues. Special professional services can help maintain effective communication between government officials/agencies and our school district. The School District of Hillsborough County has successfully utilized these professional services in the past and Holland & Knight LLP has staff with unique experiences and abilities to continue to support this communication.

ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)**FINANCIAL IMPACT** (Budgeted: Yes)

For services rendered by Holland & Knight, LLP, the School District of Hillsborough County will be billed \$35,000.00 at \$5,000.00 per month for a period of service that begins September 1, 2007 and ends July 1, 2008. The School District will determine which seven months in the engagement period the consulting services will be provided.

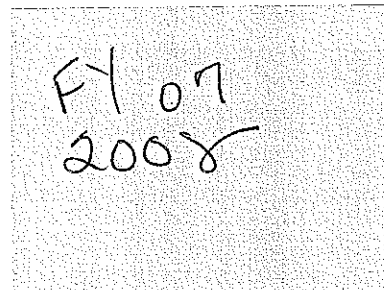
EVALUATION**SUBMITTED BY:**

Connie Milito
Chief Government Relations Officer
272-4519

8.01C

Hillsborough County Public Schools (Florida) * Mtg.#20070821_264 * Section E Item# 8.01C

Martinez
fy 07-08



Holland Knight

Tel 813 227 8500

Fax 813 229 0134

Holland & Knight LLP

100 North Tampa Street, Suite 4100

Tampa, FL 33602-3644

www.hklaw.com

August 17, 2007

Governor Bob Martinez

813 227 6308

bob.martinez@hklaw.com

Ms. MaryEllen Elia
Superintendent
School District of Hillsborough County
901 East Kennedy Boulevard
Tampa, FL 33602

Re: Letter of Engagement

Dear Ms. Elia:

As a result of several meetings with you and members of your staff, we have prepared a letter of engagement for the School District of Hillsborough County to provide governmental consulting services on the matter of advancing the District's education needs with the State of Florida.

It is our understanding that, in connection with this representation, we will work with the Hillsborough County School District to promote its education program with officials and employees of State of Florida. As this matter progresses, the nature or scope of the services we are to render may change and, in that event, it may be necessary for us to seek a modification of this agreement.

We specifically call to your attention that the services to be rendered under this engagement are in the nature of government consulting services, and are not legal services. The undersigned is not an attorney at law and he will not be rendering legal advice. Accordingly, please note that, although we will maintain the confidentiality of our communications in our engagement with you, our engagement will not enjoy the protection of the attorney-client privilege.

For services rendered by Holland & Knight, LLP, the Hillsborough County School District will be billed \$35,000.00 at \$5,000.00 per month for a period of service that begins September 1, 2007 and ends July 1, 2008. The Hillsborough County School District will determine which seven months in the engagement period the consulting service will be provided.

In addition, the Hillsborough County School District will be responsible for our customary charges for expenses related to this engagement and for disbursements incurred by our firm on behalf of the Hillsborough County School District. Bills for some third party costs may be transmitted directly to you for payment, and it is expected that these bills will be paid by you upon receipt. The Hillsborough County School District is responsible for all such costs and charges.

Martinez
fy 07-08

Ms. MaryEllen Elia
August 17, 2007
Page 2

We will send you our invoice for our fees and costs each month. Our statements are due on receipt. We encourage you to write or call us at any time if you have any questions about our invoice or about our services. We will be pleased to discuss any concerns that you may have.

If these arrangements are satisfactory, please sign the enclosed copy of this letter and return it to me at your earliest convenience. We look forward to working with you on this matter, and, again, we appreciate the opportunity to be of service to you.

Sincerely yours,


HOLLAND & KNIGHT LLP


Bob Martinez


BM/tlf

Approved this 21st day of August, 2007.

SCHOOL DISTRICT OF HILLSBOROUGH COUNTY

By: 
MaryEllen Elia
President and CEO

#4739460_v1


By 07-08

Holland & Knight LLP

Contractual Period September 1, 2007 - June 30, 2008

Vendor # 108607

Contracted Amount \$35,000 (any 7 months during contract period)

Service Period	Invoice Number	Invoice Received	Approved for Pay by	Invoice Amount	Sent for Payment	Date Paid	Warrant #	Amount Paid	Balance on Contract
Beginning Contract Amount September 30, 2008 - March 30 2008									
September 30	2193147	23-Jan-08	CM		28-Jan-08	29-Jan-08	47520	\$ 5,000.00	\$14,998.80
October 31	2193158	23-Jan-08		\$ 20,000.12	28-Jan-08			\$ 5,001.20	
November 30	2193175	23-Jan-08	CM		28-Jan-08			\$ 5,000.00	
December 31	2193209	23-Jan-08	CM		28-Jan-08			\$ 5,000.00	
January 2008	2204552	13-Feb-08	CM	\$ 5,052.35	25-Feb-08	26-Feb	48615	\$ 5,052.50	\$9,946.30
February 2008	2216518	24-Mar-08	CM (email)	\$ 5,000.00	26-Mar-08	1-Apr	49890	\$ 5,000.00	\$4,946.30
March 2008	2229166	14-Apr-08	CM (phone)	\$ 5,000.00	16-Apr-08	22-Apr	50194	\$ 5,000.00	\$0.00
Total Payments								\$ 35,053.70	contract fulfilled

Verification of pmt by district

Martinez 4/07-08

Government Relations
Action Item

BOARD ACTION

DATE: Tuesday, August 21, 2007
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

AUG 21 2007

AS RECOMMENDED

SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement With HBEC Group, Inc. for Professional Services Related to School Board Government Relations - \$65,000.00 (Government Relations)

EXECUTIVE SUMMARY

Multiple special legislative sessions have occurred in 2007, and there is an upcoming three-week Special Legislative Session scheduled to reduce the state budget that begins on September 18, 2007. These special sessions, the various state commissions and committees and the 2008 regular session all have or will impact education either directly or indirectly.

In preparation for the Regular Legislative Session in 2008, legislative committee meetings will begin August 27, 2007. Many committee meetings are held concurrently and that requires more than one person be present to attend these meetings. Legislative committees discuss bills that may ultimately become law and any amendments that may be considered are during those committee meetings. Assistance with these amendments and review of bills and related statutes are critical to support the programs for the School District of Hillsborough County.

The HBEC Group is uniquely familiar with the policies, priorities, and programs of the District. The firm is also uniquely familiar with state officials, and the processes of state government. The services of the firm will help support the educational program established by the School Board and the Superintendent for the period from August 27, 2007 through June 30, 2008. During committee meetings, special session(s) and the regular session, the firm will provide on-site support in Tallahassee.

ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)FINANCIAL IMPACT (Budgeted: Yes)

For services rendered by HBEC Group, Inc., the School District of Hillsborough County will be billed a total of \$65,000.00, payable at \$6,500.00 per month, September 30, 2007 through June 30, 2008. The firm will assume responsibility for housing, meals, and travel costs associated with services provided.

EVALUATIONSUBMITTED BY:

Hamilton
fy 07-08

Connie Milito

Connie Milito
Chief Government Relations Officer
272-4519

8.01D

HBEC Group, Inc.

4031 Teal Way
Pensacola Florida 32507
813-624-2171

August 16, 2007

MaryEllen Elia, Superintendent
School District of Hillsborough County
P.O. Box 3408
901 East Kennedy Blvd.
Tampa Florida 33602

Re: Letter of Engagement

Dear Superintendent Elia,

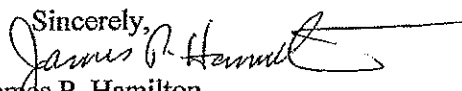
We have prepared this letter of engagement to provide professional services in the area of government relations for the School District of Hillsborough County. We will work with the Superintendent, School Board and Chief Government Relations officer to provide professional services to support the needs of the District for the period from August 27, 2007 through June 30, 2008.

These services will include, but not be limited to, attendance at and reporting of state and agency meetings, commissions and task forces as requested by the District. Additionally, during specified activities of the Florida Legislature, the firm will provide on-site support in Tallahassee, Florida.

As our work progresses it is understood that the nature or the scope of the services we will render may change. Should that occur it might be necessary to seek a modification of this agreement. It is also understood that either party may sever this agreement upon 30-day notice to the other. Monthly payments will cease upon severance.

For services rendered by HBEC Group, Inc., the School District of Hillsborough County will be billed a total of \$65,000, payable at the rate of \$6,500 monthly September 30, 2007 through June 30, 2008. The firm will assume responsibility for housing, meals and travel costs associated with services provided. We will send you an invoice for our fees each month. Please call if you have any questions or concerns about our invoices or services.

If these terms are satisfactory, please sign the enclosed copy of this letter and return it to the firm at your earliest convenience. Thank you for the opportunity to be of service.

Sincerely,

James P. Hamilton
President

For HBEC Group Inc. Federal Tax ID 26-0517319

Accepted and agreed to this 21st day of August, 2007

School District of Hillsborough County

By: 
MaryEllen Elia, Superintendent

Hamilton
fy 07-08

HBE Group Inc.

Contractual Period September 30, 2007 - June 30, 2008

Vendor # 178665 - PO #660910

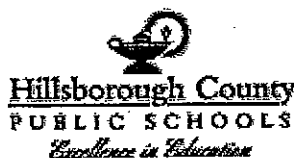
Contracted Amount \$65,000

Service Period		Invoice Received	Approved for Pay by	Sent for Payment	Date Paid	Warrant #	Amount Paid	Balance on Contract	PO 660910
Beginning Contract Amount								\$65,000.00	
September 1 - September 30		9/21/2007	CM	21-Sep	2-Oct	320690	\$ 6,500.00	\$ 58,500.00	
October 1 - October 30		10/8/2007	CM	10/31/2008 KO	19-Nov	328674	\$ 6,500.00	\$ 52,000.00	
October 31 - November 30		12/3/2007	CM	12/4/07 - MEE	8-Jan	334990	\$ 6,500.00	\$ 45,500.00	
December 1 - December 30		12/20/2007	MEE	1/7/08 - MEE	18-Jan	336219	\$ 6,500.00	\$ 39,000.00	
December 31 - January 30		2/5/2008	MEE	2/5/2008 - MEE	12-Feb	340515	\$ 6,500.00	\$ 32,500.00	
January 31 - February 28		2/29/2008	MEE	3/4/2008	11-Mar	345548	\$ 6,500.00	\$ 26,000.00	
March 1 - March 30		4/4/2008	MEE	4/14/2008	22-Apr	351349	\$ 6,500.00	\$ 19,500.00	
March 31 - April 30		5/6/2008	CM	5/6/2008	12-May	355430	\$ 6,500.00	\$ 13,000.00	
May 1 - May 30		5/28/2008	MEE/CM	6/2/2008	17-Jun	361247	\$ 6,500.00	\$ 6,500.00	
May 31 - June 30		6/27/2008	CM	6/30/2008	9-Jul	364114	\$ 6,500.00	Contract Fulfilled	
Total Payments \$ 65,000.00									

*Verification of Pmt by District
Hamilton by 07-08*

Fiscal Year

08-09



Government Relations
Action Item

BOARD ACTION

DATE: Tuesday, October 21, 2008
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

OCT 21 2008

AS RECOMMENDED

SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement With Holland & Knight LLP for Governmental Consulting Services (Government Relations)

EXECUTIVE SUMMARY

Legislative policy makers and executive branch officials have a continuing and increasing impact and influence on education issues. Special professional services can help maintain effective communication between government officials/agencies and our school district. The School District of Hillsborough County has successfully utilized these professional services in the past and Holland & Knight LLP has staff with unique experiences and abilities to continue to support this communication.

STRATEGIC OBJECTIVES

All Strategic Objectives

FINANCIAL IMPACT (Budgeted: Yes)

For services rendered by Holland & Knight, LLP, the School District of Hillsborough County will be billed \$35,000.00 at \$5,000.00 per month for a period of service that begins November 1, 2008 and ends August 1, 2009. The School District will determine which seven months in the engagement period the consulting services will be provided.

EVALUATION

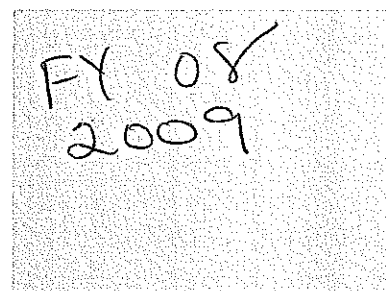
SUBMITTED BY:

Connie Milito
Chief Government Relations Officer
(813) 272-4519

A 8.02R

Hillsborough County Public Schools (Florida) * Mtg.#20081021_302 (Board Meeting)* Section A Item# 8.02R

Martinez
fy 08-09



Holland+Knight

Tel 813 227 8500
Fax 813 229 0134

Holland & Knight LLP
100 North Tampa Street, Suite 4100
Tampa, FL 33602-3644
www.hklaw.com

October 15, 2008

Governor Bob Martinez
813 227 6308
bob.martinez@hklaw.com

Ms. MaryEllen Elia
Superintendent
School District of Hillsborough County
901 East Kennedy Boulevard
Tampa, FL 33602

RECEIVED

OCT 29 2008

Re: Letter of Engagement

GOVERNMENT RELATIONS

Dear Ms. Elia:

As a result of several meetings with you and members of your staff, we have prepared a letter of engagement for the School District of Hillsborough County to provide governmental consulting services on the matter of advancing the District's education needs with the State of Florida.

It is our understanding that, in connection with this representation, we will work with the Hillsborough County School District to promote its education program with officials and employees of State of Florida. As this matter progresses, the nature or scope of the services we are to render may change and, in that event, it may be necessary for us to seek a modification of this agreement.

We specifically call to your attention that the services to be rendered under this engagement are in the nature of government consulting services, and are not legal services. The undersigned is not an attorney at law and he will not be rendering legal advice. Accordingly, please note that, although we will maintain the confidentiality of our communications in our engagement with you, our engagement will not enjoy the protection of the attorney-client privilege.

For services rendered by Holland & Knight, LLP, the Hillsborough County School District will be billed \$35,000.00 at \$5,000.00 per month for a period of service that begins November 1, 2008 and ends August 1, 2009. The Hillsborough County School District will determine which seven months in the engagement period the consulting service will be provided.

In addition, the Hillsborough County School District will be responsible for our customary charges for expenses related to this engagement and for disbursements incurred by our firm on behalf of the Hillsborough County School District. Bills for some third party costs may be transmitted directly to you for payment, and it is expected that these bills will be paid by you upon receipt. The Hillsborough County School District is responsible for all such costs and charges.

Martinez
Fy 08-09

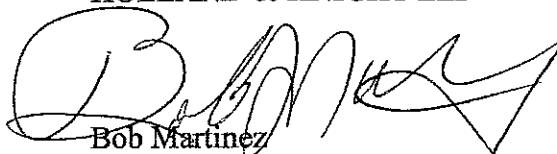
Ms. MaryEllen Elia
October 15, 2008
Page 2

We will send you our invoice for our fees and costs each month. Our statements are due on receipt. We encourage you to write or call us at any time if you have any questions about our invoice or about our services. We will be pleased to discuss any concerns that you may have.

If these arrangements are satisfactory, please sign the enclosed copy of this letter and return it to me at your earliest convenience. We look forward to working with you on this matter, and, again, we appreciate the opportunity to be of service to you.

Sincerely yours,

HOLLAND & KNIGHT LLP

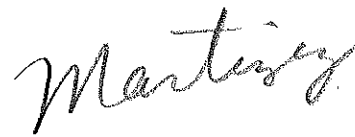

Bob Martinez

BM/tlf

Approved this 21st day of October, 2008.

SCHOOL DISTRICT OF HILLSBOROUGH COUNTY

By: 
MaryEllen Elia, Superintendent


FY 08-09

Contractual Period November 1, 2008 - July 1, 2009
Vendor # 108607

Contracted Amount \$35,000

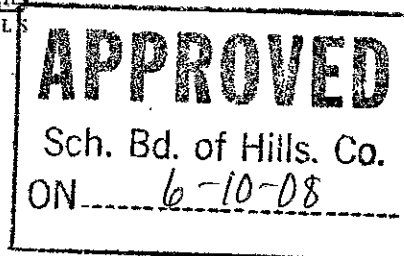
(any 7 months during contract period)

Invoice Date	Invoice Number	Invoice Received	Approved for Pay by	Invoice Amount	Sent for Payment	Date Paid	Warrant #	Amount Paid	P. O. # 756784
Beginning Contract Amount									
6-Dec-08	2331120	15-Dec-08	cm	\$ 5,201.60	19-Dec-08	4-Feb	392967 ck stop reissue 3-11-09 # 398071	\$ 5,201.60	\$ 35,000.00
12-Jan-09	2339344	14-Jan-09	cm	\$ 5,052.50	14-Jan-09	4-Feb	392967 ck stop reissue 3-11-09 # 398071	\$ 5,052.50	\$ 29,798.40
5-Feb-09	2349542	11-Feb-09	cm	\$ 5,000.00	11-Feb-09	25-Feb	395859 ck stop reissue 3-11-09 #398071	\$ 5,000.00	\$ 19,745.90
6-Mar-09	2359767	13-Mar-09	cm	\$ 5,000.00	13-Mar-09	1-Apr	401596	\$ 5,000.00	\$ 14,745.90
10-Apr-09	2374998	17-Apr-09	cm	\$ 5,000.00	17-Apr-09	7-May	405813	\$ 5,000.00	\$ 9,745.90
5-May-09	2382707	8-May-09	cm	\$ 5,000.00	11-May-09	28-May	409099	\$ 5,000.00	\$ 4,745.90
4-Jun-09	2394278	9-Jun-09	cm	\$ 5,000.00	9-Jun-09	18-Jun	411433	\$ 4,745.90	\$ 0.00
9-Jul-09	2407290	14-Jul-09	cm	\$ 53.33	30-Jul-09	4-Aug	416805	\$ 54.10	\$ -
								contract fulfilled	
						Total Payments	\$ 35,054.10		

Verification of post by District
Martinez FY 08-09

Government Relations
Action Item

DATE: Tuesday, June 10, 2008
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

**SUBJECT / RECOMMENDATIONS**

Approve Letter of Engagement with HBEC Group, Inc. for Professional Services Related to School Board Government Relations
(Government Relations)

EXECUTIVE SUMMARY

The next 12 months may bring many changes to school districts in Florida. The Taxation and Budget Reform Commission has completed its work and there will be constitutional amendments before the voters in November that will impact education. Florida's legislative leadership will be changing with a new President of the Senate and Speaker of the House being selected in November.

The School Board was successful in addressing the challenges that occurred during the past 12 months and was proactive in assessing the state of the economy and in implementing measures to meet those challenges. To continue the Board's proactive approach to the challenges ahead, the district must assess the possible impact of the constitutional amendments and the economic forecast as we begin planning for the 2009-2010 school year.

In August 2007, Hillsborough County Public Schools entered into an agreement with HBEC Group, Inc. for professional services related to government relations. Services were for the period of September 1, 2007 to June 30, 2008. HBEC Group, Inc. provided assistance to your government relations program by participating in and reporting on committee meetings, special legislative sessions, regular legislative session, and various commission and agency meetings. In addition, the firm provided daily session updates and one-on-one assistance to staff and Board members as needed.

It is recommended that HBEC Group, Inc. again be engaged to provide service to Hillsborough County Public Schools. The firm has agreed to provide an additional two months of service to the Board at last year's compensation level of \$65,000. Services from the firm would begin July 1, 2008. This will allow immediate work to begin on analysis and planning for the constitutional amendments, budget, and legislative committee work in preparation for the 2009 Legislative session and continue to provide one-on-one assistance to the Board and staff on request.

The HBEC Group, Inc. is uniquely familiar with the programs, policies, and budget for Hillsborough County Public Schools and is adept at analyzing the impact of any policy and law changes to our district. The services of the firm will be for the period of July 1, 2008 to June 30, 2009. During committee meetings, any special sessions, and the regular legislative session, the firm will provide on-site support in Tallahassee.


ANNUAL DISTRICT GOAL(S) AND CRITICAL SUCCESS FACTOR(S)

N/A


FINANCIAL IMPACT (Budgeted: Yes)

For services rendered by HBEC Group, Inc., Hillsborough County Public Schools will be billed a total of \$65,000 payable in eleven equal monthly installments of \$5,416 from July 31, 2008 through May 31, 2009, and one monthly installment of \$5,424 billed on June 30, 2009. HBEC Group, Inc. will assume responsibility for housing, meals, and travel costs associated with services provided.

EVALUATION**SUBMITTED BY:**



Connie Milito
Chief Government Relations Officer
(813) 272-4519



Gretchen Saunders
Chief Business Officer
(813) 272-4270

Hamilton
fy 08-09

A 5.13

Hillsborough County Public Schools (Florida) * Mtg.#20080610_330 * Section A Item# 5.13

HBEC Group, Inc.

4031 Teal Way
Pensacola Florida 32507
813-624-2171

May 27, 2008

COPY

MaryEllen Elia, Superintendent
School District of Hillsborough County
P.O. Box 3408
901 East Kennedy Blvd.
Tampa Florida 33602

Re: Letter of Engagement

Dear Superintendent Elia,

This is a letter of engagement to continue to provide professional services in the area of governmental and educational consulting to Hillsborough County Public Schools. We will work with the Superintendent, School Board and Chief Government Relations Officer to provide professional services to support the needs of the District for the period from July 1, 2008 through June 30, 2009.

These services will include, but are not limited to, attendance at and reporting of state and agency meetings, commissions and task forces as requested by the District. Additionally, during specified activities of the Florida Legislature, including committee weeks, special sessions, and regular sessions, the firm will provide on-site support in Tallahassee, Florida.

As our work progresses it is understood that the nature or the scope of the services we will render may change. Should that occur it might be necessary to seek a modification of this agreement. It is also understood that either party may sever this agreement upon 30-day notice to the other. Monthly payments will cease upon severance.

For services rendered by HBEC Group, Inc., Hillsborough County Public Schools will be billed a total of \$65,000 payable in eleven equal monthly installments of \$5,416 from July 31, 2008 through May 31, 2009; and one monthly installment of \$5,424 billed on June 30, 2009. The firm will assume responsibility for housing, meals and travel costs associated with services provided. We will send you an invoice for our fees each month. Please call if you have any questions or concerns about our invoices or services.

If these terms are satisfactory, please sign the enclosed copy of this letter and return it to the firm at your earliest convenience. Thank you for the opportunity to be of service.

Sincerely,

James P. Hamilton
President

Accepted and agreed to this 10th day of June, 2008.

The School Board of Hillsborough County, Florida

By: MaryEllen Elia
MaryEllen Elia, Superintendent

Hamilton
fy 08-09

HBEC Group Inc.

Contractual Period July 1, 2008 through June 30, 2009

Vendor # 178665

Contracted Amount \$65,000.00

Billing Terms: 11 equal monthly installments of \$5,416.00 July 31 2008 through May 31 2009 - 1 monthly installment of \$5,424.00 June 20, 2009
Agenda Item A 5.13 June 10, 2008

Service Period	Invoice Received	Invoice Amount	Approved for Pay by	Receiver	Sent for Payment	Date Paid	Warrant #	Amount Paid	PO 721792 Balance on Contract
Beginning Contract Amount									\$65,000.00
2008									
July	8/1/2008	\$ 5,416.00	cm		4-Aug	5-Aug	367891	\$ 5,416.00	\$ 65,000.00
August	9/3/2008	\$ 5,416.00	cm	733336	3-Sep	16-Sep	373186	\$ 5,416.00	\$ 59,584.00
September	10/2/2008	\$ 5,416.00	cm	746951	3-Oct	7-Oct	376381	\$ 5,416.00	\$ 54,168.00
October	10/29/2008	\$ 5,416.00	cm	759604	3-Nov	3-Nov	382150	\$ 5,416.00	\$ 48,752.00
November	11/30/2008	\$ 5,416.00	cm	770041	2-Dec	9-Dec	386342	\$ 5,416.00	\$ 43,336.00
December	1/6/2009	\$ 5,416.00	cm/mg	778039	1/6/2009	14-Jan	390311	\$ 5,416.00	\$ 37,920.00
2009									\$ 32,504.00
January	2/4/2009	\$ 5,416.00	cm/mg	788127	4-Feb	11-Feb	394083	\$ 5,416.00	\$ 27,088.00
February	3/4/2009	\$ 5,416.00	cm/mg	798839	4-Mar	11-Mar	398265	\$ 5,416.00	\$ 21,672.00
March	04/14/09	\$ 5,416.00	cm/mg	815386	14-Apr	16-Apr	402685	\$ 5,416.00	\$ 16,256.00
April	05/05/09	\$ 5,416.00	cm/mg	823081	5-May	7-May	406024	\$ 5,416.00	\$ 10,840.00
May	06/01/09	\$ 5,416.00	cm/mg	832966	3-Jun	4-Jun	410018	\$ 5,416.00	\$ 5,424.00
June	07/01/09	\$ 5,424.00	cm/mg	840599	6-Jul	9-Jul	414484	\$ 5,424.00	\$ -
Total Payments \$ 65,000.00									contract fulfilled

Verification of pmt by District

Hamilton 08-09

Fiscal Year

09-10

Government Relations
Action Item

BOARD ACTION

DATE: Tuesday, June 09, 2009
TO: School Board Members
FROM: MaryEllen Elia, Superintendent

JUN - 9 2009

AS RECOMMENDED

SUBJECT / RECOMMENDATIONS

Approve Letter of Engagement with HBEC Group, Inc. for Professional Services Related to School Board Government Relations.

EXECUTIVE SUMMARY

Since August 2007, Hillsborough County Public Schools has maintained a professional services agreement for government relations with the HBEC Group, Inc. The services provided include assistance to the government relations program by participating in and reporting on committee meetings, special legislative sessions, regular legislative sessions, estimating conferences and various commission, state, and agency meetings. In addition, the firm provides individual updates and one-on-one assistance as requested to staff and Board membership.

It is recommended that HBEC Group, Inc. again be engaged to provide service to Hillsborough County Public Schools. The firm has agreed to a two-year agreement at a 7.8% reduction in the previously agreed upon amount of \$65,000 annually. The compensation level would be reduced from \$65,000 per year to \$60,000 per year.

Services from the firm would begin July 1, 2009. This will allow for continuation of work on budget preparation and revenue estimating as we move into the 2010 Legislative session. Revenue estimating conferences will occur over the summer and legislative committee meetings are slated to begin in September.

The firm will continue to provide on-site support in Tallahassee, at its expense.

STRATEGIC OBJECTIVES

All Strategic Objectives

FINANCIAL IMPACT (Budgeted: Yes)

For services rendered by HBEC Group, Inc., Hillsborough County Public Schools will be billed a total of \$60,000 per fiscal year for two years; payable in monthly installments of \$5,000 per month for a total of up to 24 months. Services will begin July 1, 2009 and continue through June 30, 2011. The contract may be cancelled by either party with a 30-day written notice. HBEC Group, Inc. will assume all responsibility for housing, meals and travel costs associated with the services provided. This item is budgeted from non-recurring funds.

EVALUATION**SUBMITTED BY:**

②②②②
FY 09/10

Connie Milito

Connie Milito
Chief Government Relations Officer
(813) 272-4519

Hamilton
fy 09-10

A 8.02

HBEC Group Inc.

May 15, 2009

MaryEllen Elia, Superintendent
Hillsborough County Public Schools
901 East Kennedy Blvd.
Tampa Florida 33602

Re: Letter of Engagement

Dear Superintendent Elia:

This is a letter of engagement to continue to provide professional services in the area of governmental and educational consulting to Hillsborough County Public Schools. We will work with the Superintendent, School Board, and Chief Government Relations Officer to provide professional services to support the needs of the District for the period from July 1, 2009 through June 30, 2011.

These services will include, but are not limited to, attendance at and reporting of state and agency meetings, commissions and task forces and consulting tasks as requested by the District. Additionally, during specified activities of the Florida Legislature, including committee weeks, special sessions, and regular sessions, the firm will provide on-site support in Tallahassee, Florida.

As our work progresses it is understood that the nature or the scope of the services we will render may change. Should that occur it might be necessary to seek a modification of this agreement. It is also understood that either party may sever this agreement upon 30-day notice to the other. Monthly payments will cease upon severance.

For services rendered by HBEC Group, Inc., Hillsborough County Public Schools will be billed a total of \$60,000 per year payable in equal monthly installments of \$5,000 from July 31, 2009 through June 30, 2011. The firm will assume responsibility for housing, meals and travel and other costs associated with services provided. We will send you an invoice for our fees each month. Please call if you have any questions or concerns about our invoices or services.


If these terms are satisfactory, please sign the enclosed copy of this letter and return it to the firm at your earliest convenience. Thank you for the opportunity to be of service.

Sincerely,

James P. Hamilton
President

Accepted and agreed to this 9th day of June, 2009

Hillsborough County Public Schools

By: 
MaryEllen Elia, Superintendent

Hamilton
fy 09-10

HBEC Group Inc.
Contractual Period July 1, 2009 through June 30, 2011
Vendor # 178665
Contracted Amount \$120,000.00

Billing Terms: \$60,000 per fiscal year (2 years) \$5,000 monthly installments begin July 1, 2009 through June 30, 2011

Service Period	Invoice Received	Invoice Amount	Approved for Pay by	Receiver	Sent for Payment	Date Paid	Warrant #	Amount Paid	Balance on Contract	PO # 789436
Beginning Contract Amount Year 1 of 2 year contract										Purchase Order # 789436
2009										
July	8/3/2009	\$ 5,000.00	cm/mg	847771	3-Aug	6-Aug	417526	\$ 5,000.00	\$ 55,000.00	
August	9/1/2009	\$ 5,000.00	cm/mg	857812	1-Sep	3-Sep	420231	\$ 5,000.00	\$ 50,000.00	
September										
October										
November										
December										
2010										
January										
February										
March										
April										
May										
June										
Contract amount Year 2 of 2 year contract										Total Paid year 1 of a 2 year contract
										Purchase Order #
2010										
July										
August										
September										
August										
September										
October										
November										
December										

Open payment - This year (09-10) Hamilton